Removing Duplicates: Zotero

Systematic Reviews & PRISMA

- You need to keep track of the number of articles in your citation manager both before and after you remove duplicates
  - Merging duplicates in Zotero is a global function. You will eliminate the duplicates in all folders and you will lose the total number of articles retrieved from all databases.

Suggested Solutions

1. Make a note of the total number before duplicates are merged
   - Add this number to your PRISMA diagram under “Total Articles Identified”
   - Once you merge duplicates, you can record the new number in the PRISMA diagram under “Number of records after duplicates removed”

2. De-duplicate manually
   - Click on the Creator column at the top of the middle pane to sort the “Total Articles Identified” folder by author name. You can see the duplicates are grouped together, since they have the same author.
   - Copy all references from the “Total Articles Identified” folder into the “De-duplicated” folder. Right click on one copy of each duplicate item and select “Remove item from collection”